



## **Alberta Sign Association (1992)**

[www.albertasigns.com](http://www.albertasigns.com) | [info@albertasigns.com](mailto:info@albertasigns.com)

### **Electrical Certificate Training Program (ECTP) – Registration Confirmation**

Thank you for registering for the **Electrical Certificate Training Program – Online Course**. To complete your enrollment, please review the following information carefully.

## **Cancellation Policy**

### **Student Cancellations**

- **Cancellations must be received at least seven business days** prior to the in-class portion.
- No-shows will **not be refunded**. If a student fails to attend, they will be required to pay the **full course fee** to re-enroll in the next available in-class session.

### **Cancellations by the Alberta Sign Association (ASA)**

- The **Alberta Sign Association** reserves the right to cancel or reschedule a class at any time due to insufficient registration, trainer availability, or other unforeseen circumstances.
- Whenever possible, cancellation notices will be provided **at least five business days** before the class date.
- **Minimum class size requirements:**
  - **Alberta:** A minimum of **four (4) students** is required for the in-class portion to proceed.
  - **Saskatchewan:** A minimum of **six (6) students** is required for the in-class portion to proceed.



## Terms & Conditions

- **Course fees** are due at the time of registration. Payment can be made by **cheque** or **credit card**.
- **Enrollment is not confirmed** until full payment has been received.
- There are **no refunds or credits** for cancellations or non-attendance once the course has commenced.
- Once enrolled, students have **60 days** to complete the online course component.
- If you have any questions regarding registration or special circumstances, please visit our **FAQs** page at <http://signcourses.ca/FAQs.aspx>.

By signing this registration form, the company acknowledges and agrees to these terms and conditions.

## Company Information

**Company Name:**

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**Authorized Company Representative (Signature):**

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**Contact Phone Number:**

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**Contact Email Address:**

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**Date of Application:**

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## Course Fees

- **ASA Members:** \$525 + GST
- **Non-Members:** \$1,050 + GST

**Interested in becoming an ASA member?**

Contact us at [info@albertasigns.com](mailto:info@albertasigns.com) to learn more about membership benefits.

## Payment Information

### Online Payment Option

You can make a secure online payment at:

<https://www.albertasigns.com/onlinestore/#id=101&cid=1245&wid=3301>

### Payment by Credit Card

If you prefer to pay by credit card, please complete the following information and submit it via:

- **Phone:** 587-336-8283
- **Email:** [info@albertasigns.com](mailto:info@albertasigns.com)

### Credit Card Information:

- **Visa/Mastercard Number:** \_\_\_\_\_
- **Expiry Date:** \_\_\_\_\_
- **Cardholder's Name:** \_\_\_\_\_
- **Signature:** \_\_\_\_\_