

GENERAL ASSEMBLER – DIGITAL PRODUCTION

LOCATIONS: Ontario

SHIFT: Monday to Thursday 7:00am-5:30pm

(Must be flexible to work extra hours/ overtime when needed)

OUR COMPANY:

Media Resources Inc, is a fast growing, thriving company specializing in Large Format Printing, Digital LED Displays, 3D Fabrication and Sign Installation services for the sign and display industry. From design and fabrication to installation and maintenance, Media Resources Inc. is the industry leader in sign installation, printing, custom fabrication, and digital LED display needs.

We are recognized in 2017 in Deloitte's Technology Fast 50 list for Canada and Technology Fast 500 for North America and the sign company of the year for 2021 by the Sign Association of Canada. Our clients range from the top billboard & out of home advertising companies to the top commercial signage/display companies. Across North America. Our products are installed across the North American continent in over 30 states, 10 provinces, in high-visibility locations such as Yonge and Dundas Square and are viewed by millions of people daily.

GENERAL ASSEMBLER RESPONSIBILITIES:

- Report to production floor lead hands and supervisors
- Populate and wire electrical and electronic components including LED modules, controllers, power supplies, receiver cards, cable harnesses, etc. into various metalwork chassis assemblies
- Read and interpret drawings, diagrams, work instructions, specifications, work orders and reports.
- Tag and label components
- Verify dimensions and clearance of components to ensure conformance to production drawing and other specifications (after training)
- Assemble electrical or electronic systems and/or support structures and install components, units, subassemblies, wiring using rivets, bolts, and other mechanical fasteners
- Utilize basic hand tools to assist with product assembly and component installation
- Constant review for component or metalwork defects and report to production lead hand.
- Actively identifying continuous improvement opportunities to increase production efficiency and safety
- Follow safety procedures and company policies, including use of personal protective equipment (PPE)

GENERAL ASSEMBLER REQUIREMENTS:

- Knowledge using basic hand and power tools including drills, tie snips, impact drivers, glue guns and screwdrivers (after Training)
- Strong analytical and problem-solving skills
- Must be a self-starter and the ability to work independently
- Excellent communication, time management and organizational skills
- Must be able to read and write in English